

Society for Biomaterials Young Scientist Group Policies

These policies serve as a guide for the governance of the Young Scientist Group within the Society for Biomaterials.

Article One: The Organization

The name of the organization is Young Scientist Group (YSG) and is a subgroup within the Society for Biomaterials Education & Professional Development (E&PD) Committee. The mission of the YSG is to facilitate the career development of young scientists through formal programming, as well as foster a peer mentoring community via networking opportunities.

- A. The YSG represents young scientists within the Society for Biomaterials, including: undergraduate students, graduate students, postdoctoral fellows, new faculty, and other young professionals within 10 years of their terminal degree.
- B. The YSG will include an Executive Board, composed of the following offices: Chair, Vice Chair, Past Chair, Programming Chair, Communications Chair, Diversity, Equity, and Inclusion Chair, Industry Representative, and Student Representative. The roles and responsibilities of YSG officers are detailed in Article Three.
- C. The Executive Board can create additional subcommittees around specific areas and initiatives as needed.

Article Two: YSG Members

- A. All young scientists are welcome to participate in YSG events. Young scientists are defined as any individual within 10 years of their terminal degree.
- B. Communication to members will occur via a list serv organized by the Society for Biomaterials. Members will need to opt-in to receive messages and members can opt-out at any time.

Article Three: Roles and Responsibilities of YSG Officers

- A. The YSG Chair shall:
 - a. Schedule and preside over YSG meetings, ensure day to day operation of YSG, and set yearly initiatives and goals.
 - b. Serve on the YSG Executive Board.
 - c. Serve on the Education & Professional Development (E&PD) Committee of SFB.
 - d. Serve a one-year term as Chair or a two-year term if their term occurs during the World Biomaterials Congress.
 - e. Serve as Past Chair following their term as Chair.
- B. The YSG Vice Chair shall:
 - a. Support the Chair as requested.
 - b. Serve on the YSG Executive Board.
 - c. Serve on the E&PD Committee.
 - d. Serve a one-year term as Vice Chair or a two-year term if their term occurs during the World Biomaterials Congress.
 - e. Serve as Chair following their term as Vice Chair.
- C. The YSG Past Chair shall:
 - a. Advise the Chair and Vice Chair regarding previous programming and initiatives.
 - b. Serve on the YSG Executive Board.
 - c. Serve a one-year term as Past Chair or a two-year term if their term occurs during the World Biomaterials Congress.
- D. The YSG Programming Chair shall:
 - a. Develop YSG-related programming initiatives at the Society for Biomaterials Annual Meeting.
 - b. Manage session proposals submissions in consultation with the Chair and other co-organizers.
 - c. Serve a one-year term as Programming Chair or a two-year term if their term occurs during the World Biomaterials Congress.
- E. The YSG Communications Chair shall:
 - a. Develop and distribute communications related material to members via the list serv, social media, and YSG website.

- b. Serve a one-year term as Communications Chair or a two-year term if their term occurs during the World Biomaterials Congress.
- F. The Diversity, Equity, and Inclusion Chair shall:
 - a. Develop and organize scientific sessions, discussion panels, and other events as needed to promote inclusion of historically excluded and marginalized communities in the sciences.
 - b. Attend meetings scheduled by the SFB Diversity, Equity, and Inclusion Committee.
 - c. Serve a one-year term as Programming Chair or a two-year term if their term occurs during the World Biomaterials Congress.
- G. The YSG Industry Representative shall:
 - a. Represent young scientists from industry and advise on industry-themed YSG programming.
 - b. Serve a one-year term as Industry Representative or a two-year term if their term occurs during the World Biomaterials Congress.
- H. The YSG Student Representative shall:
 - a. Represent students and advise on student-themed YSG programming.
 - b. Serve as a liaison between the YSG and the Society for Biomaterials National Student Section.

Article Four: Election and Removal of YSG Officers

- A. The eligibility and selection of YSG officers is as follows:
 - a. YSG Past Chair: Selected from previous year's Chair.
 - b. YSG Chair: Selected from previous year's Vice Chair.
 - c. YSG Vice Chair: Elected and recommended to be (or soon to be) a trainee transitioning to a faculty position or industry professional that can commit to a three to four-year term, including term as Chair and Past Chair. Prior to vice chair election, all potential candidates will be required to provide confirmation that they can commit to serving three to four years.
 - d. YSG Programming Chair: Elected and must have previous involvement with YSG programming.
 - e. YSG Communications Chair: Elected with no eligibility requirements.
 - f. YSG Diversity, Equity, and Inclusion Chair: Elected with no eligibility requirements.
 - g. YSG Industry Representative: Elected and must be currently employed in the biomaterials industry.
 - h. YSG Student Representative: Selected from Society for Biomaterials current Student Chapter President.
- B. Chair nominations will immediately follow the Annual YSG Business Meeting. Nomination (Google) form will be sent over email to Society members in consultation with SFB staff.
- C. Election of new officers will occur via email to all Society members, where election will be determined by a simple majority vote. Nominations for officers will be open for two weeks. After nominations are collected, election ballots will be electronically circulated to the YSG list serv with voting open for one week. Nominations and elections will be completed prior to the SFB Annual Meeting. Elections will be held annually except for the year when the World Biomaterials Congress is held. New officers will be announced via email.
- D. Officer Removal: In the event a YSG officer is not fulfilling their responsibilities, the Executive Board can remove an officer via a two-thirds majority vote of the Executive Board. The officer will be replaced with an acting officer chosen by the Executive Board until the next in person election can occur.
- E. Officer Resignation: In the event a YSG officer voluntarily resigns their position, they must let the Chair and Vice Chair know via email and assist with recruiting an acting officer to fill their position. The exiting YSG officer must continue to fulfill their responsibilities until an acting officer is found. The acting officer will serve until the next in person election can occur.

Article Five: Meetings of YSG Members

- A. The YSG will meet in-person once a year at the Society for Biomaterials Annual Meeting. No formal in-person meeting will occur during the World Biomaterials Congress.
- B. The meeting will be advertised via the YSG list serv, social media, and the YSG website.
- C. The members present at any properly announced meeting will constitute a quorum for voting purposes.
- D. YSG Executive Board meetings will occur at the discretion of the Chair and meetings will occur over conference call or video chat. The best meeting time will be determined via poll to ensure attendance of all officers.

Article Six: Amendments to YSG Policies

- A. The YSG policies may be amended when necessary by a simple majority at any properly announced in-person meeting or via email.
- B. Changes to YSG policies must be approved by the current E&PD Committee Chair.

These policies were certified and approved by the YSG members on 04/23/2021.

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